



BLUE_BOOST



Activity T3.3 - B_B Transnational Cross-Field Visits

**Expression of Interest
for the selection of the participants to the
Blue_Boost Cross-Field Visits in
Trieste – Friuli Venezia Giulia, Italy on 09-10.09.2019
and Zadar – Croatia on 11-12.09.2019**

Activity T3.3 - B_B Transnational Cross-Field Visits

The Blue_Boost Cross-Field Visits Programme is composed by a cycle of **7 transnational cross-field visits** - 5 back-to-back with the Blue_Boost Steering Committee meetings and Final Event and 2 as stand-alone actions, for “**in loco understanding**” of:

- innovation structures,
- successful showcases,
- initiatives of interaction and cooperation among local institutional/non-institutional innovation actors working in traditional and emerging maritime sectors.

The 7 Blue_Boost target maritime¹ regions can offer different, but complementary potential of transnational networking inspiring solutions and new concepts of transboundary and cross-sectoral fertilization, bench learning and best practices sharing. Therefore, the aim of the Cross-Field Visits Programme is to put into connection the different maritime stakeholders from the Blue_Boost areas in order to upgrade concretely their international innovation cooperation capacity, as well as to accelerate and facilitate their aggregation at local level.

Accordingly, the 7 delegations are composed of:

- Project Partners (PPs);
- Observers Groups (Associated Project Partners - ASPs)
- Institutional/not- institutional maritime actors from Blue_Boost target regions.

The participants are selected by PPs – at local level - thanks to a public Expression of Interest (Eoi): winners are awarded with “B_B” travel fiches. Observers Groups (ASPs) will participate only in Cross-Field Visits in Central Macedonia, Albania and Marche Region.

GENERAL CONDITIONS FOR STAKEHOLDERS' SELECTION

A procedure is called for assessing applications based on CV or Profiles and possible interviews for the **selection of n. 04 candidates** that will participate in the Cross-Field Visit in Friuli Venezia Giulia (Italy), which will take place on 09-10.09.2019 and **n. 04 candidates** that will participate in the Cross-Field Visit in Zadar County (Croatia), which will take place on 11-12.09.2019. The Programmes of the Cross-Field Visits are attached to these Terms of Reference as Annex II. In the selection, particular attention will be paid for ensuring equal opportunity, non-discrimination and equality between men and women.

REQUIREMENTS FOR THE APPLICANTS

1. Applicants must be:
 - **research bodies and innovation actors active in the field of Coastal and Maritime Tourism, Aquaculture, Shipbuilding and Ship Repair, Fisheries, Coastal Protection**
 - private bodies (professionals included) or public bodies, whose core activities falls

¹ Apulia, Marche and Friuli Venezia Giulia Regions in Italy; Western Greece and Central Macedonia in Greece; Zadar County in Croatia; coastal areas of Durres, Vlora, Saranda and Shengjin in Albania.

within the following list of sectors NACE codes:

- 55 Accommodation;
- 56 Food and beverage service activities;
- 79 Travel agency, tour operator reservation service and related activities;
- 55.10 Hotels and similar accommodation;
- 55.20 Holiday and other short stay accommodation;
- 55.30 Camping grounds, recreational vehicle parks and trailer parks;
- 55.90 Other accommodation;
- 77.11 Renting and leasing of cars and light motor vehicles;
- 77.34 Renting and leasing of water transport equipment;
- 93 Sports activities and amusement and recreation activities;
- 93.29 Other amusement and recreation activities;
- 03.2 Aquaculture;
- 03.21 Marine aquaculture;
- 33.15 Repair and maintenance of ship and boats;
- 30.1 Building of ships and boats;
- 30.11 Building of ships and floating structures;
- 30.12 Building of pleasure and sporting boats;
- 03.1 Fishing;
- 03.11 Marine fishing;
- 10.2 Processing and preserving of fish, crustaceans and mollusks;
- 10.9 Manufacture of other food products n.e.c.;
- 46.38 Wholesale of other food, including fish, crustaceans and mollusks;
- 47.23 Retail sale of fish, crustaceans and mollusks in specialized stores;
- 13.94 Manufacture of cordage, rope, twine and netting;
- 91.04 Botanical and zoological gardens and nature reserves activities;
- 68 Real estate activities;
- 91.02 Museums activities;
- 91.03 Operation of historical sites and buildings and similar visitor attractions;
- 77.11 Renting and leasing of cars and light motor vehicles;
- 77.21 Renting and leasing of recreational and sports goods;
- 81.30 Landscape service activities;
- 74.2 Photographic activities;
- 47.8 Retail sale via stalls and markets;
- 32.3 Manufacture of sports goods;
- 47.64 Retail sale of sporting equipment in specialised stores;

2. Applicants must have their headquarters or an operative branch in Marche Region.

3. Participants (applicants' representative) must:

- be at least eighteen years old at the date of submission of the application;
- have appropriate and valid documents for travelling in Italy and Croatia at the date of submission of the application and for the entire duration of the Cross-Field Visit;
- be provided with a declaration signed by the legal representative of the applicant, giving mandate to the participant to represent the applicant within the Cross-Field Visit;
- have a good level of knowledge of English.

SUBMISSION OF APPLICATIONS

1. Deadlines: Applications, written on plain paper using the form enclosed with this notice (Annex 1A for Cross-Field Visit in Friuli Venezia Giulia – Italy and/or Annex IB for Cross-Field Visit in Zadar County - Croatia), must be sent no later than the day **23.08.2019 at 1 PM (extended to 30/08/2019 at 1pm)** to the attention of Mr. Massimiliano Pinat to the email address protocollo@pec.unicam.it (or area.ricerca@unicam.it, to the attention of Mr. Massimiliano Pinat, if a certified e-mail is not available). **Applications must be sent on-line as PDF, in a downloadable and readable version, bearing the signature of the legal representative on both the application form and any attachment.** Applications received after the date indicated above will be excluded from the selection. UniCam will not be held responsible for any delay due to technical reasons
2. Documents to send:
 - a) Application form describing the activities carried out in the sectors concerned (Annex 1A for Cross-Field Visit in Friuli Venezia Giulia – Italy and/or Annex IB for Cross-Field Visit in Zadar County - Croatia). The application form must include the authorization for the treatment of data and shall be signed by the applicant's legal representative;
 - b) Declaration by the legal representative of the applicant and scanned photocopy in color front and back of a valid identity document;
 - c) Scanned photocopy in color front and back of a valid identity document and other documents for travelling of the participant.

PHASES AND CRITERIA OF SELECTION

EVALUATION – the commission will evaluate the profile of the applicants, as well as their motivations and expectations for participating in the Cross-Field Visit. The selection will take place according to the following procedure:

1. Analysis of the documentation with respect to:
 - Compliance with the requirements;
 - Timing of the submission of the application;
 - Contents and motivations expressed in the application form
2. Should the analysis of the documentation not enable the selection of participants, the commission will carry out individual interviews with eligible candidates to evaluate: a) Motivations and expectations expressed to take part in the project; b) Level of knowledge of one or more foreign languages; c) Training and professional experience related to the project topics. In this case, the list of candidates admitted to the selection, as well as dates, times, and locations of the interviews will be published on the UniCam website (<https://polocivitanova.unicam.it/>), in addition to a direct notification to candidates via e-mail. Candidates must have a valid identity document to make the interview. As a final step, the commission will draw up a list of selected participants that will be communicated to all applicants, as well as published on the website.

AGREEMENT WITH THE PROJECT PARTNER - Each participant must sign an agreement with UniCam with which it undertakes to participate in the Cross-Field Visit and the related tasks

FINAL REPORT - Each participant organization will also assume the obligation to write, at the

end of the experience, a report on its activities, the competence acquired, the possibility of transfer the same in their own contexts, based on the form attached to these ToR as Annex III.

COSTS COVERED BY CROSS-FIELD VISIT PROGRAM

The funding covers the cost for 1 participant for each selected applicant organization, up to a maximum of 600 EUR per participant, through the contribution of the ADRION Programme, including:

- Travel from the legal seat of the organization to the Cross-Field Visit venue and back (business or first class is not eligible). In case of participation to both Cross Field Visits, the transports from Friuli Venezia Giulia – Italy to Zadar County – Croatia will be provided by hosting organizations;
- Accommodation (5 stars hotels are not eligible);
- Meals if not provided by the hosting organization (Costs for alcoholic beverages are not eligible);
- Local transports (taxi is not eligible except when it can be demonstrated that no public transport was available at the time and place needed).

There is no fee to participants or any refund or recognition of the hourly cost to the selected organisation. The reimbursement of the incurred costs will be issued just through the presentation of the Reimbursement Form provided by UniCam, with annexed the proof of expenditures (invoices, tickets, bills, etc.) in original copy.

Treatment of personal data will follow the principles of fairness and transparency according to Regulation (EU) 2016/679 – GDPR and the subsequent national transposing laws. Details about the document to be submitted and the treatment of personal data are provided at Annex 4.